

# Coal Valley Equestrian Centre – Amenities Hire Terms and Conditions (draft version)

## General

- All users please note that CVEC is monitored by security cameras. Footage is accessed only by management but may be handed over to appropriate authorities upon written request within 7 days
- Coal Valley Equestrian Centre will not be liable for any damaged, missing or stolen goods.
- No material is to be added to the exterior or interior of the buildings without permission of CVEC management
- Damage to facilities requiring call out of tradesman, will be charged to the hirer
- Whilst general wear and tear of facilities is expected, if damage exceeds this, CVEC reserves the right to seek compensation from the user
- Quiet times exist prior to 8am and after 6pm in all areas. Please respect our neighbours and monitor levels of sound systems and voices during this period.
- CVEC exists in a significant agriculture zone, and therefore agriculture activities occur on site and neighbouring properties. Those undertaking agricultural activities have right of way over CVEC users

## Code of Conduct

- Visitors to the site must not
  - use indecent, obscene, insulting or threatening language
  - behave in an offensive or indecent manner
  - cause serious alarm or affront to a person by disorderly or unsafe conduct
  - obstruct a person in the performance of that person's work or duties
  - Coal Valley Equestrian Centre management do not tolerate the use, transfer or possession of illegal drugs on the premises. Anyone found using, transferring or in possession of any non-prescribed illegal drug will be ejected and may be handed over to the police.

## Incident Reporting

- An accident/Incident report must be filled out for any accident resulting in damage to persons, animals, facilities or equipment, regardless of severity, as soon as possible after the event. Forms can be found on the website or a hard copy in the office.

## Car/Float parking

- Users are to abide by speed limits as sign posted. Speeding will not be tolerated
- Cars are to park in designated car spaces only
- Gates must be kept shut at all times
- Disability permits must be displayed in order to utilise disability parking
- Vehicles are to keep 10m clear of fire tanks

## First Aid

- There is a human first aid kit stored in the indoor arena and in the kitchen. Please notify management if any items are utilised so items can be replaced
- CVEC takes no responsibility for providing or arranging first aid officers for any hirer

## Catering/Kitchen

- It is the responsibility of the user to source their own caterers. CVEC may be able to provide contact details for alternative clubs willing to provide canteen facilities for fundraising.
- A 3 phase outlet and 15amp outlet is available on the south west corner of the amenities for external food vans
- All cleaning products are supplied. External products are not permitted due to wastewater system requirements

## Smoking

- Smoking is only permissible in designated areas and is NOT allowable inside or within 10m of any building
- All cigarette butts must be fully extinguished and disposed of in rubbish bins

## Emergency Assembly Area

- The outdoor working area serves as an assembly point in the event of emergency.

## Children

- Children must be under supervision of a parent or a responsible adult at all times
- Parents are to be aware that there are dams on the property and children are not to be out of line of sight

## Dogs

- Dogs are welcome at CVEC, however, to keep this privilege they must be under effective control AND be on a leash. Any dogs creating a disturbance for users will be immediately asked to leave
- Dog waste is to be picked up and disposed of in rubbish bins

## Boundaries of CVEC

- Users are not permitted outside the defined area of CVEC unless direct permission is given by management. A map depicting CVEC's borders are available in the indoor and on the website
- The driveway to access CVEC is also a right of way to another residence. This is not to be obstructed in any way. No parking, horses or children playing are permitted on the driveway.

## Amenities Hire and Cleaning

- The premises must be left in a clean and tidy fashion with the floor swept, kitchen cleaned, and items removed from the refrigerator.
- The hirer is responsible for removal of rubbish from the inside bins and placing in the designated bins outside.
- Alcohol can only be sold at the venue once appropriate licenses have been obtained and displayed as per Tasmanian regulations.