

Coal Valley Equestrian Centre

Terms and Conditions (draft version Dec '20)



Coal Valley Equestrian Centre

General

- All riders must read and agree to the Terms and Conditions before engaging in any activities at CVEC
- Australian Standard Helmets and smooth soled boots with a heel are to be worn at all times when mounted
- Body Protectors are strongly encouraged when jumping.
- All users please note that CVEC is monitored by security cameras. Footage is accessed only by management but may be handed over to appropriate authorities upon written request within 7 days
- The safety and welfare of horses is paramount. The FEI code of conduct for the welfare of the horse is to be adhered to at all times
- Coal Valley Equestrian Centre will not be liable for any damaged, missing or stolen goods.
- No material is to be added to the exterior or interior of the buildings without permission of CVEC management
- Damage to facilities requiring call out of tradesman, will be charged to the hirer
- Whilst general wear and tear of facilities is expected, if damage exceeds this, CVEC reserves the right to seek compensation from the user
- Quiet times exist prior to 8am and after 6pm in all areas. Please respect our neighbours and monitor levels of sound systems and voices during this period.
- CVEC exists in a significant agriculture zone, and therefore agriculture activities occur on site and neighbouring properties. Those undertaking agricultural activities have right of way over CVEC users

Code of Conduct

- Visitors to the site must not
 - use indecent, obscene, insulting or threatening language
 - behave in an offensive or indecent manner
 - cause serious alarm or affront to a person by disorderly or unsafe conduct
 - obstruct a person in the performance of that person's work or duties
 - Coal Valley Equestrian Centre management do not tolerate the use, transfer or possession of illegal drugs on the premises. Anyone found using, transferring or in possession of any non-prescribed illegal drug will be ejected and may be handed over to the police.

Bookings

- All hourly bookings are to be made via the website booking query or via Skedda
- Full day bookings are to be made via contacting CVEC management
- Event Organisers or Coaches must provide evidence of public liability cover in the form of a certificate of currency extending to all planned activities
- Event and exclusive day bookings require a deposit of 50%. This is refundable only if cancellation is made up to 48hrs prior to the event.
- Shared Hire may be cancelled without payment at any time
- Exclusive bookings can only book online up until 48hrs prior to booking. Please contact CVEC for Exclusive bookings after this
- CVEC will not reserve exclusive use bookings on a 'just in case' basis.
- Bookings are taken on a per horse/rider combination basis. Allowing extra combinations on your booking will not be tolerated and may incur future restrictions on bookings

- An equipment inventory will be undertaken post events. Any missing items will be charged to the hirer.
- A risk management plan is the responsibility of the hirer
- All riders MUST sign a risk waiver form prior to mounting and return form directly to CVEC. Failure to do so will lead to cancellation of booking
- Event organisers must provide a list of all riding participants to CVEC management no later than 48hrs prior to the event to ensure all riders have signed waivers. Failure to do so will void event booking
- Coal Valley Equestrian Centre is on private property. CVEC reserves the right to cancel bookings, refuse entry or remove users from the property at their discretion.

Incident Reporting

- An accident/Incident report must be filled out for any accident resulting in damage to persons, animals, facilities or equipment, regardless of severity, as soon as possible after the event. Forms can be found on the website or a hard copy in the office.

Car/Float parking

- Users are to abide by speed limits as sign posted. Speeding will not be tolerated
- Floats are to be parked in designated areas only, car nose to be facing arena; or as designated by an event organiser
- Cars are to park in designated car spaces only
- Users are to follow event instructions in regard to tying of horses at floats
- Gates must be kept shut at all times
- Disability permits must be displayed in order to utilise disability parking
- Vehicles are to keep 10m clear of fire tanks

First Aid

- There is a human first aid kit stored in the indoor arena and in the kitchen. Please notify management if any items are utilised so items can be replaced
- CVEC takes no responsibility for providing or arranging first aid officers for any hirer

Catering/Kitchen

- It is the responsibility of the user to source their own caterers. CVEC may be able to provide contact details for alternative clubs willing to provide canteen facilities for fundraising.
- A 3 phase outlet and 15amp outlet is available on the south west corner of the amenities for external food vans
- All cleaning products are supplied. External products are not permitted due to wastewater system requirements

Smoking

- Smoking is only permissible in designated areas and is NOT allowable inside or within 10m of any building
- All cigarette butts must be fully extinguished and disposed of in rubbish bins

Emergency Assembly Area

- The outdoor working area serves as an assembly point in the event of emergency.

Children

- Children must be under supervision of a parent or a responsible adult at all times
- Parents are to be aware that there are dams on the property and children are not to be out of line of sight

Dogs

- Dogs are welcome at CVEC, however, to keep this privilege they must be under effective control AND be on a leash. Any dogs creating a disturbance for users will be immediately asked to leave
- Dog waste is to be picked up and disposed of in rubbish bins

Manure, Hay and feed scraps

- All manure, hay and feed scraps are to be picked up and disposed of in designated bins
- Manure is to be removed as soon as practical from riding surfaces and effort made not to trample it until this can be done

Boundaries of CVEC

- Users are not permitted outside the defined area of CVEC unless direct permission is given by management. A map depicting CVEC's borders are available in the indoor and on the website
- The driveway to access CVEC is also a right of way to another residence. This is not to be obstructed in any way. No parking, horses or children playing are permitted on the driveway.

Indoor Arena

- Casual personal access is available via door to the right of the disable parking bay. This door will be remotely unlocked for you prior to your booking. You are then able to unlock the large access doors on the left hand side of the building internally
- All doors are to be locked and lights turned off by the last person to leave the arena. Failure to do so may result in a call out fee
- Please pick up manure from arena surface as soon as practical
- Be aware of horses working before entering
- Arena right of way rules can be found listed in the arena. Please familiarise yourself prior to your ride
- Riders are asked to be considerate of other users and keep one horse length away from other horses. It is each riders responsibility to inform other users if their horse requires extra personal space.
- Elevating glass doors are not to be operated on horseback
- Horses are to be 15m clear of elevating doors and all riders/handlers in the indoor and vicinity are to be warned prior to use
- Arena gates are to be kept closed while horses are working, unless horse traffic is being monitored and controlled by an attendant at an event

Weather Events

- In the event of severe weather or thunderstorm and/or lightening; all events are to cease at CVEC
- CVEC adopts the EA Hot Weather policy. Events are to cease according to this table. A thermometer and humidity sensor is situated in the indoor for reference

Amenities Hire and Cleaning

- The premises must be left in a clean and tidy fashion with the floor swept, kitchen cleaned and items removed from the refrigerator.
- The hirer is responsible for removal of rubbish from the inside bins and placing in the designated bins outside.
- Alcohol can only be sold at the venue once appropriate licenses have been obtained and displayed as per Tasmanian regulations.